

# Youth Team Leader- Job Description

Name: Matt and Laura Green

Responsible to: Martin Bull

Date Updated: 9/8/21

## Aims and Vision

- Grow and develop the spiritual lives of the Well Church secondary school aged young people
- Work with and encourage parents and families who have the primary responsibility for their children's spiritual development - by keeping them up to date with topics being covered and informal feedback
- Help our young people develop into fully committed members of the church in their own right and help the church connect with the young people
- Help the young people understand and own the vision and values of the Well Church
- Encourage and support the young people in reaching out to their friends

## Responsibilities

### People

- Oversee the Sunday morning program of youth work for secondary aged **young people**
- Gather the young people regularly **outside of Sunday** morning setting to further build community and develop their spiritual lives.
- Set **content** for youth work in conjunction with church leadership
- Recruit and train new **team** members as required
- **Pray** regularly for your team and the young people
- **Report back** progress and difficulties to the Church Leadership
- Encourage the team to meet one to one with young people in accordance with the guidelines

### Practical

- Observe the **safeguarding** policy including reporting any observations as necessary and keeping to DBS guidelines
- Moderate the online interactions between young people and the youth team according to the Safeguarding policy
- Maintain **attendance** registers in Church Suite for young people and helpers
- Work with church office to maintain records of children's **allergies**
- Maintains **resources** and materials
- Set and keep to annual **budget** in agreement with Trustees (extra funding can be discussed any time)

## Expectations

- Manage the rota using ChurchSuite
- Meet together with your team at least termly to share vision, plans, encouragement and feedback
- Be part of our termly team leaders get togethers
- Liaise with the leaders of other age groups about occasional combined sessions and transition between age groups.
- Keep in good relationship with church members and leadership
- Develop and grow your own relationship with Jesus

## Church Leadership will...

- Pray for you and the youth work
- Support you and be available to talk and help when required
- Offer safeguarding support, training and monitor DBS registration
- Help you access external training as required / available
- Share with you the details of potential team members